

# How to navigate My Research Safety!

This profile is where your records for EH&S are stored. PIs and lab safety contacts can manage *lab personnel, lab locations, authorizations, and look through past audits.*

The LHAT is a *yes/no* safety questionnaire that assigns PPE to the lab. PIs and lab safety contacts can assign PPE to all lab members who can confirm via an email link.

This tab contains a list of all hazardous chemicals stored in your lab. For each *class* of chemical, an HCP must be created (an SOP for chemicals). Check out the HCP flyer for more information.

The screenshot shows the 'MY RESEARCH SAFETY' website interface. At the top, there is a navigation bar with the following tabs: My EH&S Profile, Authorizations, LHAT, CHUA / HCPs, Inventories, Waste Tag, Dept Safety Tools, Contact Us, and a search icon. Below the navigation bar is a blue banner with the text: 'We have redesigned My Research Safety to better assist the needs of your lab. Click on the buttons below or use the tabs above to navigate to the EH&S Tools as needed. We would like to hear your comments on this new page - email us at ehsweb@ucsd.edu'. The main heading is 'Research Safety Tools to manage your lab'. Below this heading are six colored buttons, each with a callout box pointing to it: 1. 'My EH&S Profile' (blue button): 'Manage contacts, personnel, and lab locations. View safety authorizations and lab audits. (Only available to PI and EH&S Lab Contacts.)' 2. 'Laboratory Hazard Assessment (LHAT) and PPE' (green button): 'Identify hazards and personal protective equipment (PPE) to be used.' 3. 'Chemical Hazard Use Application (CHUA) and Hazard Control Plans (HCPs)' (light green button): 'Manage your hazardous chemicals and associated Hazard Control Plans (HCPs).' 4. 'Online Waste Tag Program (OTP)' (orange button): 'Create labels and manage Hazardous (chemical), Radioactive, and Universal waste for pickup.' 5. 'Training Analytics (Beta)' (pink button): 'Assess EH&S training completion for personnel. (Only available to PI and EH&S Lab Contacts.)' 6. 'EH&S Authorizations BUA | CSUA | LUA | MUA | RUA' (purple button): 'Apply for and manage EH&S Authorizations to work with Biohazardous materials (BUA), Controlled Substances (CSUA), Lasers (LUA), Radiation Producing Machines (MUA), and Radioisotopes (RUA).'

The OTP tab allows you to manage hazardous waste in your lab. You can create a haz waste tag, print it, and attach it to a haz waste container in your lab. 90 days later, EH&S will automatically come by to pick it up.

This tab is where you can view all your lab members and their respective training status. Remember, all lab members must complete the online *Annual Lab Hazards and UC Lab Safety Fundamentals* (every 3 years).

This tab is where all authorizations are located: biosafety, controlled substances, lasers, etc.